

2023-2024

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PARTNER GUIDE

**The right partners.
Every step of the way.**

RESTAURANTS + RETAIL + REAL ESTATE

**WHAT
NOW**

MEDIA GROUP



FORWARD

Ask any seasoned, successful business owner the key to leading the market and you are sure to hear, “It takes a tribe of strategic partners to position your concept for success.”

What Now Media Group spends each and every day interviewing, meeting with, and working directly with the partners that make great concepts successful.

We see all the good and unfortunately all of the bad.

Our Preferred Partners represent what we feel to be the very best at what they do, representing expertise, integrity, honesty, high-quality services and products, and simply all-around good people.

We are confident that these partners will help you be the best you can be.

Sincerely,

Caleb F. Spivak

Founder, What Now Media Group, Inc.

**WHAT
NOW**

MEDIA GROUP

Master Opening Checklist

Site Selection, Concept & Brand

- Location
- Branding, Architecture, Design
- Construction

Financing

- Accounting
- Banking

Insurance

Utilities

- Electric
- Gas
- Water
- Sewer

Suppliers

- Equipment
- Flooring
- Beverage & Liquor Distributor
- Food Distributor
- Menu & Operations

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MEDIA GROUP



Technology

- Financial Technology (FinTec) & Payroll
- Telephone & Internet
- Security Services
- Reservation Services
- Software

Maintenance & Outside Services

- Hood Cleaning, Oil Recycling & Grease Trap
- Waste Removal
- Janitorial
- Pest Services
- Valet
- Linen Service
- Landscaping

Staffing

Training

Operations

Promotion

- Print Services & Signage
- Photography
- Marketing
- Public Relations

Menu

Finals

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Financing

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Accounting:				
Register with All Government Agencies				<input type="checkbox"/>
Obtain Federal Tax ID Number				<input type="checkbox"/>
Bank Reconciliations				<input type="checkbox"/>
Payroll System				<input type="checkbox"/>
Banking:				
Selection of Bank				<input type="checkbox"/>
Construction Account				<input type="checkbox"/>
Operational Account				<input type="checkbox"/>
Payroll Account				<input type="checkbox"/>
Lines of Credit				<input type="checkbox"/>
Deposit Bags				<input type="checkbox"/>

Site Selection, Concept & Brand

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Site Selection				<input type="checkbox"/>
Concept & Brand				<input type="checkbox"/>
Architecture:				
Contract Design Documents				<input type="checkbox"/>
Specification Book				<input type="checkbox"/>
Digital Renderings				<input type="checkbox"/>
Procurement and facilitating FF&E and Millwork Installations				<input type="checkbox"/>
Consultations During Operations				<input type="checkbox"/>

Utilities

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Sewer:				<input type="checkbox"/>
Procedures				<input type="checkbox"/>
Drawings/Plans				<input type="checkbox"/>
Inspection				<input type="checkbox"/>
Permit Requirements				<input type="checkbox"/>
Installation				<input type="checkbox"/>
Gas				<input type="checkbox"/>
Water				<input type="checkbox"/>
Electric				<input type="checkbox"/>

Suppliers & Supplies

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Vendor List for:				
Food				<input type="checkbox"/>
Coffee				<input type="checkbox"/>
Liquor				<input type="checkbox"/>
Supplies				<input type="checkbox"/>
Contact Salesperson				<input type="checkbox"/>
Credit Applications on File				<input type="checkbox"/>
List of References				<input type="checkbox"/>
Inventory				<input type="checkbox"/>
— Initial/Pre-opening				<input type="checkbox"/>
— Replacement				<input type="checkbox"/>
Par Stock & Ordering Forms				<input type="checkbox"/>

Insurance

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Insurance:				
Pre/During Construction, Operations				<input type="checkbox"/>
Liquor Bond				<input type="checkbox"/>
Liability				<input type="checkbox"/>
Workman's Comp				<input type="checkbox"/>

Suppliers

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Equipment, Software & Supplies:				
Collect all warranties for new equipment & send in cards				<input type="checkbox"/>
Place all equipment information & Service Agents in a notebook for reference				<input type="checkbox"/>
Food Inventory				<input type="checkbox"/>
Bar Inventory				<input type="checkbox"/>
Supplies Inventory				<input type="checkbox"/>
Hood/HVAC Equipment				<input type="checkbox"/>
Kitchen Design & Equipment List				<input type="checkbox"/>
Contractor				<input type="checkbox"/>
Subcontractors				<input type="checkbox"/>
Out-side Contractors				<input type="checkbox"/>
Hand Wash Stations:				
Soap/Sanitizer				<input type="checkbox"/>
Towel Dispensers				<input type="checkbox"/>
Hand Wash Signs				<input type="checkbox"/>

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Equipment Checkout (burn-in/calibration):				
Ice Machines				<input type="checkbox"/>
Cooking Equipment				<input type="checkbox"/>
Refrigeration Equipment				<input type="checkbox"/>
Kitchen Clock				<input type="checkbox"/>
Anti-fatigue Mats				<input type="checkbox"/>
Set Up Dish Machine Services				<input type="checkbox"/>
Clean, Organize & Label All Shelving:				
Dry Storage				<input type="checkbox"/>
Walk-In				<input type="checkbox"/>
Freezers				<input type="checkbox"/>
Supply Area				<input type="checkbox"/>
Service Area				<input type="checkbox"/>
Chemical Storage				<input type="checkbox"/>
Bar Storage				<input type="checkbox"/>
Kitchen Utensils:				
Produce List				<input type="checkbox"/>
Obtain Bids				<input type="checkbox"/>
Place Order				<input type="checkbox"/>
Receive Order				<input type="checkbox"/>
Small Wares Order:				
Produce List				<input type="checkbox"/>
Obtain Bids				<input type="checkbox"/>
Place Order				<input type="checkbox"/>
Receive Order				<input type="checkbox"/>

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Tabletop Selection:				
Plateware				<input type="checkbox"/>
Flatware				<input type="checkbox"/>
Glassware				<input type="checkbox"/>
Select Wall Covering:				
Obtain Bids				<input type="checkbox"/>
Order				<input type="checkbox"/>
Arrange Delivery				<input type="checkbox"/>
Accept per Order				<input type="checkbox"/>
Select Tables:				
Obtain Bids				<input type="checkbox"/>
Order				<input type="checkbox"/>
Arrange Delivery				<input type="checkbox"/>
Select Chairs:				
Obtain Bids				<input type="checkbox"/>
Order				<input type="checkbox"/>
Arrange Delivery				<input type="checkbox"/>
Apply Scotchguard Protection				<input type="checkbox"/>
Hair Charis & Boosters				<input type="checkbox"/>
Arrange Delivery				<input type="checkbox"/>
Select Floor Covering:				
Obtain Bids				<input type="checkbox"/>
Order				<input type="checkbox"/>
Arrange Installation				<input type="checkbox"/>

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Beverage Station:				
Cups				<input type="checkbox"/>
Lids				<input type="checkbox"/>
Holders				<input type="checkbox"/>
Sodas				<input type="checkbox"/>
Dairy				<input type="checkbox"/>
Canned Juices				<input type="checkbox"/>
Beverage Napkins				<input type="checkbox"/>
Straws				<input type="checkbox"/>
Soda System				<input type="checkbox"/>
Liquor Selection:				
Well Liquor Selection				<input type="checkbox"/>
Call Liquor Selection				<input type="checkbox"/>
Premium Liquor Selection				<input type="checkbox"/>
Beer Selection				<input type="checkbox"/>
Draft System				<input type="checkbox"/>
Wine Selection:				
Supplier Wine Training Program				<input type="checkbox"/>
Wine List Design				<input type="checkbox"/>
Wine List Publication				<input type="checkbox"/>
Wine Openers				<input type="checkbox"/>
Wine Buckets and Stands				<input type="checkbox"/>
Beverage & Liquor Distributor				<input type="checkbox"/>
Food Distributor				<input type="checkbox"/>

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Paper Products:				
Guest Checks				<input type="checkbox"/>
POS Supplies				<input type="checkbox"/>
Take Out				<input type="checkbox"/>
Bathroom				<input type="checkbox"/>
Office Furniture:				
Desk				<input type="checkbox"/>
Chair				<input type="checkbox"/>
Filing Cabinets				<input type="checkbox"/>
Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Security Services:				
Robbery Prevention				<input type="checkbox"/>
Control of Access During Operations				<input type="checkbox"/>
Control of Access During Construction				<input type="checkbox"/>
Double Door Safe				<input type="checkbox"/>
Night Drop				<input type="checkbox"/>
Reservation Services				<input type="checkbox"/>
Telephones:				
Office Line				<input type="checkbox"/>
Fax Line				<input type="checkbox"/>
Catering Line				<input type="checkbox"/>
Kitchen Line				<input type="checkbox"/>
Reservations Line				<input type="checkbox"/>
Pay Phone				<input type="checkbox"/>

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Telephone Equipment:				
Obtain Bids				<input type="checkbox"/>
Order				<input type="checkbox"/>
Arrange Delivery				<input type="checkbox"/>
Accept per Order				<input type="checkbox"/>
Telephone Service:				
Procedures				<input type="checkbox"/>
Drawing/Plans				<input type="checkbox"/>
Inspection				<input type="checkbox"/>
Permit Requirement				<input type="checkbox"/>
Installation				<input type="checkbox"/>
Cables & Wiring:				
Burglar/Fire Alarm				<input type="checkbox"/>
Licensed Business Music Streaming Service				<input type="checkbox"/>
Telephone Lines (Internal)				<input type="checkbox"/>
POS & Computer Lines				<input type="checkbox"/>
Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Payroll:				
Pre Opening				<input type="checkbox"/>
Management				<input type="checkbox"/>
Hourly				<input type="checkbox"/>
POS System:				
Wiring				<input type="checkbox"/>
Installation				<input type="checkbox"/>
Training				<input type="checkbox"/>

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Computer System:				
Monitor				<input type="checkbox"/>
Printer				<input type="checkbox"/>
Internet Service				<input type="checkbox"/>
Software:				
Food Ordering (from primary supplier)				<input type="checkbox"/>
Office Suite Software				<input type="checkbox"/>
Word Processor				<input type="checkbox"/>
Spreadsheet				<input type="checkbox"/>
Presentation				<input type="checkbox"/>
Publisher Software				<input type="checkbox"/>
Scheduling — Use for Employee Time Management, Management Schedules, and Catering Events				<input type="checkbox"/>
Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Keys:				
Make a List of Keys Needed in Store				<input type="checkbox"/>
Collect All Keys Upon Installation				<input type="checkbox"/>
Re-Key Just Before Opening				<input type="checkbox"/>

Maintenance & Outside Services

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Outside Services:				
Maintenance				<input type="checkbox"/>
Janitorial				<input type="checkbox"/>
Valet Parking				<input type="checkbox"/>
Pest Control				<input type="checkbox"/>
Plant Service				<input type="checkbox"/>
Linen Service				<input type="checkbox"/>
Hood/Flue Cleaning				<input type="checkbox"/>
Carpet Cleaning				<input type="checkbox"/>
Window Washing				<input type="checkbox"/>
Primary Vendor Selection / Approved Vendor List:				
Local Contact with Name/Number				<input type="checkbox"/>
Establish Credit, Delivery Schedule				<input type="checkbox"/>
Waste Removal:				
Solid Waste				<input type="checkbox"/>
Dumpster				<input type="checkbox"/>
Compactor				<input type="checkbox"/>
Janitorial:				
Floor Cleaner				<input type="checkbox"/>
Spot Remover				<input type="checkbox"/>
Gum Solvent				<input type="checkbox"/>
Liquid Hand Soap				<input type="checkbox"/>
Hand Towel Dispensers				<input type="checkbox"/>
Paper Towels				<input type="checkbox"/>
Windex				<input type="checkbox"/>
Squeegees				<input type="checkbox"/>

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Janitorial Equipment:				
Wet Floor Signs				<input type="checkbox"/>
Mops				<input type="checkbox"/>
Buckets				<input type="checkbox"/>
Vacuum				<input type="checkbox"/>
Trash Cans				<input type="checkbox"/>
Dust Pans				<input type="checkbox"/>
Sewer Service:				
Procedures				<input type="checkbox"/>
Drawings/Plans				<input type="checkbox"/>
Inspection				<input type="checkbox"/>
Permit Requirements				<input type="checkbox"/>
Installation				<input type="checkbox"/>
Linen Service				<input type="checkbox"/>
Hood/Flue Cleaning				<input type="checkbox"/>
Carpet Cleaning				<input type="checkbox"/>
Window Washing				<input type="checkbox"/>
Parking Lot and Valet:				
Number of Spaces				<input type="checkbox"/>
Resurfacing				<input type="checkbox"/>
Entrance/Exits				<input type="checkbox"/>
Lighting for Parking Lot				<input type="checkbox"/>
Control for Pre-Construction				<input type="checkbox"/>
Control During Construction				<input type="checkbox"/>
Valet Stand/Key Control				<input type="checkbox"/>

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Parking Lot and Valet (Cont.):				
Parking Lot Signage				<input type="checkbox"/>
Handicap				<input type="checkbox"/>
Reserved				<input type="checkbox"/>
Valet				<input type="checkbox"/>
Valet Services				<input type="checkbox"/>
Linen Service:				
Table Top Laundry (Rental)				<input type="checkbox"/>
Uniforms:				
Uniform Laundry (Rental)				<input type="checkbox"/>
Uniform Order				<input type="checkbox"/>
Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Landscaping:				
Pre-Construction				<input type="checkbox"/>
During Construction				<input type="checkbox"/>
Maintenance				<input type="checkbox"/>
Construction Timetable				<input type="checkbox"/>
Estimate Time for Each Phase				<input type="checkbox"/>
Estimated Completion Date				<input type="checkbox"/>
Critical Path				<input type="checkbox"/>
Construction Budget				<input type="checkbox"/>
Sign Requirements/Restrictions				<input type="checkbox"/>

Staffing

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Front and Back of House Staffing:				
Projected List of Employees Needed for Each Area of Operation				<input type="checkbox"/>
Sources for Recruiting				<input type="checkbox"/>
Develop Pay Scales for All Crew Work Groups				<input type="checkbox"/>
Front Desk				<input type="checkbox"/>
Servers				<input type="checkbox"/>
Wait Assistants				<input type="checkbox"/>
Bartenders				<input type="checkbox"/>
Cooks				<input type="checkbox"/>
Prep Cooks				<input type="checkbox"/>
Dishwashers				<input type="checkbox"/>
Supervisors				<input type="checkbox"/>
Managers				<input type="checkbox"/>
Place Employment Ads in Newspapers & Schedule Recruiting Missions				<input type="checkbox"/>
Review Staffing Manual for Interviewing/Hiring Procedures. Establish Target Question List.				<input type="checkbox"/>
Employee Applications & Employee New Hire Kits:				
English/Spanish				<input type="checkbox"/>
I-9 Tax Forms				<input type="checkbox"/>
Health Cards				<input type="checkbox"/>
Server/Bartender/Entertainment Permits				<input type="checkbox"/>
Orientation				<input type="checkbox"/>
Pre-Opening/Training Schedule				<input type="checkbox"/>
Operational Schedule				<input type="checkbox"/>
ServSafe Training				<input type="checkbox"/>
Uniform				<input type="checkbox"/>

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Establish Work Schedules:				
Reports				<input type="checkbox"/>
Food/Beverage/Covers/Average Check/ Sales Mix				<input type="checkbox"/>
Comparisons to Budget				<input type="checkbox"/>
Organizational Charts by Department				<input type="checkbox"/>
Dining Room				<input type="checkbox"/>
Bar				<input type="checkbox"/>
Kitchen				<input type="checkbox"/>
Administration				<input type="checkbox"/>
Employee Applications				<input type="checkbox"/>

Training

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Training:				
Identify Dates Of Training Allowing For “Dry Run” Or “Soft Opening” Time				<input type="checkbox"/>
Validate Service Sequences				<input type="checkbox"/>
Develop Bar Opening Checklist				<input type="checkbox"/>
Develop Kitchen-Opening Checklist & For All Departments: Open, Close & Managers				<input type="checkbox"/>
Document & Train Management/Staff				<input type="checkbox"/>
Organize Orientation Materials				<input type="checkbox"/>
Develop Sidework Schedules For All FOH				<input type="checkbox"/>
Set Up POS Training For Management & Crew				<input type="checkbox"/>
Wine & Beer Seminars For Sales Knowledge & Over-Consumption Policy				<input type="checkbox"/>
FOH Menu Descriptions For All Items				<input type="checkbox"/>
Plating & Garnish Guide For All Items				<input type="checkbox"/>

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Training (Cont.):				
Set Up Training Recipe Manuals				<input type="checkbox"/>
Select Training Team				<input type="checkbox"/>
Set Date For Training Team Arrival				<input type="checkbox"/>
Prepare Master Training Calendar				<input type="checkbox"/>
Set Up Training Manuals & Opening Materials				<input type="checkbox"/>
Set Up General Meeting & Training Session				<input type="checkbox"/>
Organize Any Necessary Management Training Such As:				
MSDS Location				<input type="checkbox"/>
Interviewing & Hiring (Legal vs. Illegal Questions, ADA, etc.)				<input type="checkbox"/>
Restaurant Standards & Systems				<input type="checkbox"/>
Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Human Resources:				
Selection of Manager				<input type="checkbox"/>
Selection of Pre-Opening Staff				<input type="checkbox"/>
Organizational Chart				<input type="checkbox"/>
Evaluation of Available Managers				<input type="checkbox"/>
Define Manager Job Duties				<input type="checkbox"/>
Interview of Managers				<input type="checkbox"/>
Interview of Pre-Opening Staff				<input type="checkbox"/>
Create Management Reports				<input type="checkbox"/>
Evaluation of Available Chefs				<input type="checkbox"/>
Evaluation of Kitchen Manager				<input type="checkbox"/>
Employee Performance Evaluation				<input type="checkbox"/>
Training Program for Employees				<input type="checkbox"/>
Uniforms				<input type="checkbox"/>
Dress Code				<input type="checkbox"/>

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Employee Bulletin Board:				
Required Postings — OSHA, Saftey, Minimum Wage, etc.				<input type="checkbox"/>
Wage & Hour				<input type="checkbox"/>
Workman's Comp				<input type="checkbox"/>
Emergency Hospital & Doctor				<input type="checkbox"/>

Operations

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Kitchen Operations / Service Operations:				
Set-up sheets with pars				<input type="checkbox"/>
Opening checklists				<input type="checkbox"/>
Closing Checklists				<input type="checkbox"/>
Prep Lists with Pars				<input type="checkbox"/>
Standardizes Recipe Book				<input type="checkbox"/>
Freezer Pull Sheets				<input type="checkbox"/>
Inventory Forms				<input type="checkbox"/>
Hours of Operation:				
Estimated Hours of Operation				<input type="checkbox"/>
Bar				<input type="checkbox"/>
Restaurant				<input type="checkbox"/>
Entertainment				<input type="checkbox"/>
Opening				<input type="checkbox"/>
Ongoing				<input type="checkbox"/>
Operation Manuals:				
Safety Manual				<input type="checkbox"/>
Financial Manual				<input type="checkbox"/>

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Catering Manual				<input type="checkbox"/>
Kitchen Manual				<input type="checkbox"/>
Exhibition Cooking Manual				<input type="checkbox"/>
Guest Music:				
ASCAP/BMI Arrangements				<input type="checkbox"/>
Satellite Music System				<input type="checkbox"/>
Licensed Business Music Streaming Service				<input type="checkbox"/>
ASCAP / BMI / GMR / SECAS Licenses				<input type="checkbox"/>
Code Book:				
Handicap Regulations				<input type="checkbox"/>
Ansul Fire System Requirements				<input type="checkbox"/>
Exits				<input type="checkbox"/>
Emergency Lighting				<input type="checkbox"/>
Security During Operation				<input type="checkbox"/>
Panic Hardware Requirements				<input type="checkbox"/>
Fire Inspector Approval				<input type="checkbox"/>
Sprinkler System Requirements				<input type="checkbox"/>
Smoke Detectors/Smoke Eaters				<input type="checkbox"/>
Signage:				
Order Storefront Signage				<input type="checkbox"/>
Sign Permitting & Installation				<input type="checkbox"/>
On-Site Survey Analysis				<input type="checkbox"/>
Public Relations (PR):				
Announcement Release				<input type="checkbox"/>
Media Sneak Peek				<input type="checkbox"/>
Ongoing PR Activities				<input type="checkbox"/>

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Graphic Design & Print Services:				
Logo				<input type="checkbox"/>
Type/Font Style				<input type="checkbox"/>
Colors				<input type="checkbox"/>
Other Branding Guidelines				<input type="checkbox"/>
Business Cards				<input type="checkbox"/>
Menu Design				<input type="checkbox"/>
Brochures, Rack Cards, & Folders				<input type="checkbox"/>
Printed Gift Certificates				<input type="checkbox"/>
Signs				<input type="checkbox"/>
Stationery				<input type="checkbox"/>
Letterhead				<input type="checkbox"/>
Promotional Materials				<input type="checkbox"/>
Banners				<input type="checkbox"/>
Sign/Banner Installation				<input type="checkbox"/>
Bulk Mailing				<input type="checkbox"/>
Photography				<input type="checkbox"/>
Digital & Promotional Marketing:				
Website				<input type="checkbox"/>
Social Media Accounts (Facebook, Twitter, Instagram, TikTok, etc.)				<input type="checkbox"/>
Optimize website for local SEO				<input type="checkbox"/>
Monitor Review Sites				<input type="checkbox"/>
Contest & Promotions Schedule				<input type="checkbox"/>
Build Restaurant Customer Database				<input type="checkbox"/>
Email Marketing Tool				<input type="checkbox"/>

Menu

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Preliminary Menu Creation:				
Children's Menus				<input type="checkbox"/>
Birthday Favors				<input type="checkbox"/>
Lunch				<input type="checkbox"/>
Dinner				<input type="checkbox"/>
Catering				<input type="checkbox"/>
Brunch				<input type="checkbox"/>
Banquet				<input type="checkbox"/>
Pricing & Cost:				
Menu Pricing Range				<input type="checkbox"/>
Menu Cost & Portion Guide				<input type="checkbox"/>
Standard Recipe Binder				<input type="checkbox"/>
Table Arrangement:				
Section Maps for Host Station				<input type="checkbox"/>
Opening & Closing Sidework Assignments				<input type="checkbox"/>

Finals

Task	Target Completion Date	Urgency 1 (Now) - 3 (Soon)	Person/Party Responsible	Completed?
Place Initial Food Order				<input type="checkbox"/>
Place Initial Chemical Supplies Order				<input type="checkbox"/>
Place Initial Paper Goods Order				<input type="checkbox"/>



26	Atlanta	42	Orlando
28	Austin	43	Detroit
29	Houston	44	Phoenix
30	Dallas	45	San Antonio
31	Chicago	46	San Francisco
32	Denver	47	San Diego
33	Jacksonville	48	Portland
33	Las Vegas	48	Orange County
34	Memphis	49	Boston
35	Los Angeles	50	Charleston
36	Miami	51	Charlotte
38	Seattle	52	Columbus
38	Nashville	52	New Orleans
40	Tampa	53	Washington DC
41	New York	53	Sacramento
42	Philadelphia		



Partner	Category	Primary Contact	Phone	Email
A Head for Profits	Draft Beer Installation & Maintenance	Kat Davis	336.312.1786	Kat@aheadforprofits.com
Doordash	Food Delivery Service	Joshua Ajayi	855.431.0459	joshua.ajayi@doordash.com
Ecolab	Pest Elimination	Scott Henderson	503.756.3066	scott.henderson@ecolab.com
TriMark USA	Food Service Equipment/Supplies		888.662.6935	info@trimarkusa.com
Encompass Interactive	Audio/Visual	Charles Schuster	678.576.5611	charles@encompassinteract.com
Georgia Crown Distribution	Beverage Distribution	Jerry McManus	912.660.6955	jmcmamus@georgiacrown.com
Kitsy Rose PR	Public Relations	Kitsy Rose	404.840.4230	kitsyrosepr@gmail.com
Liquid Recovery Solutions	Grease Trap Recycling	Artem Kamalov	424.529.3641	artem@liquidrecover.com
Martin Recruiting Partners	Management Staffing/ Recruiting	Heath Campbell	918.638.5269	hcampbell@mrpnow.com
Prudential Overall Supplies	Uniforms/Linens	Jerry Martin	949.250.4855 ext. 275	jerrym@prudentialuniforms.com
Refined Parking Solutions	Valet	Dilshan Singh	706.386.7664	dilshansingh@refinedparking.com
Signal Signs	Signage	Marcia Jones	770.941.9900	marcia.jones@signalsignscorp.com
Spot On	POS & Merchant Services	Lauren Morgan		lauren@spoton.com
Sysco	Food Distribution	James Becker		james.becker.com
TFH Legal	Law & Liquor Licensing	Taylor Harper	404.214.1239	tharper@tfhlegal.com
Lucky Coin	Adult Slot Gaming	Odarquaye Lamptey	770.595.9318	doclamptey@gmail.com
TPx	Managed IT	Walt Burnside	615.484.7126	walton.burnside@tpx.com

Partner	Category	Primary Contact	Phone	Email
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
ADT	Security Services	Erica Ponce	678-571-3884	ericaponcecruz@adt.com
ADT - Retail	Security Services	Timothy Penick	678-899-1024	tpenick@adt.com
Uncomn Projects	Marketing	Paul Chambers		paul@uncomn-projects.com
StoreMasters	Retail Architecture / Interior Design	Geoff Welch		geoffrey.c.welch@gmail.com
Blackhawk	Loyalty Program	Melissa Terranova	561.596.0765	Melissa.terranova@spafinder.com
EZ-Chow	Online Ordering App	Mo Sloan	502-608-8704	mo.sloan@ez-chow.com
Easy Ice	Ice Machine Rental / Repair	Ryan Kelly		rkelly@easyice.com
AlphaGraphics Marietta	Printing	Curtis Gropman		cgropman@alphagraphics.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Gusto	HR / Payroll	Sonya Jamula		sonya.jamula@gusto.com
Homebase	Workforce Management	Darah Lee		darah@joinhomebase.com
AT&T - Retail	Telecommunications & Internet	Althee Bolton		althee75@aol.com

Partner	Category	Primary Contact	Phone	Email
DoorDash	Food Delivery Service	Merchant Support	855.431.0459	
Prudential Overall Supplies	Uniforms/Linens	Jerry Martin	949.250.4855 ext. 275	jerrym@prudentialuniforms.com
TriMark	Food Service Equipment/Supplies	Vince Moralle	352.408.5446	vincent.moralle@trimarkusa.com
Resplendent Hospitality	Public Relations	Ali Slutsky	815.210.7454	ali@resplendent.agency
Soundtrack Your Brand	Music Licensing	Lisa Farris	310.500.6476	lisa.farris@soundtrackyourbrand.com
TriMark	Food Service Equipment/Supplies	Charles Charoenlap	888.662.6935	info@trimarkusa.com
Trinity Constructors, Inc.	General Contractor	Justin Blackburn		justin@trinityconstructors.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Blackhawk	Loyalty Program	Melissa Terranova	561.596.0765	Melissa.terranova@spafinder.com
Incentivio	Rewards	Sam Kusnitz		sam@incentivio.com
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyeyes.com
Complete Signs	Signage	Justin Holland	334.797.1201	justin@completesigns.net
A Head for Profits	Draft Beer Installation & Maintenance	Kat Davis	336-312-1786	Kat@aheadforprofits.com
Offline Media Inc.	Advertising	Hannah Sobhan		hannah@letsgetoffline.com
WinStar Insurance Group	Insurance	Stephanie Dew		sdew@winstarins.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Emily Ratcliff		emily.ratcliff@e-hps.com

Partner	Category	Primary Contact	Phone	Email
Contreras Building Group	General Contractor	Crystal Contreras	281.223.6990	crystal@contrerasbuildinggroup.com
Complete Signs	Signage	Justin Holland	334-797-1201	justin@completesigns.net
DoorDash	Food Delivery Service	Khai Nguyen	855.431.0459	khai.nguyen@doordash.com
TriMark USA	Food Service Equipment/Supplies		470.799.8187	Charles.charoenlap@trimarkusa.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyeyes.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Slique Media	Marketing	Thomas Pham	408.781.2466	thomas@sliquemedia.com
RSP Designs LLC	Architecture / Interior Design	Steve Pena	832-419-7363 ext. 703	rspdesignsllc@gmail.com
A.D. Solutions	Pre-development and Permitting	Autumn Downing		autumn@a-d-solutions.com
Triple Seat	Event Management	Kate Kennedy		katek@tripleseat.com
Refined System	A/V	Ryan Miller	281-889-0904	sales@refinedsystems.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Homebase	Workforce Management	Darah Lee		darah@joinhomebase.com

Partner	Category	Primary Contact	Phone	Email
ADT	Security Services	Kenneth Jolly	972.880.0769	kjolly@adt.com
Complete Signs	Signage	Justin Holland	334.797.1201	justin@completesigns.net
DoorDash	Food Delivery Service	Natalie Eshelman	855.431.0459	natalie.eshelman@doordash.com
Martin Recruiting Partners	Management Staffing/ Recruiting	Heath Campbell	918.638.5269	hcampbell@mrpnw.com
Matthews	Commercial Real Estate	William Carr	214.692.2152	william.carr@matthews.com
OpenTable	Reservations	James Lao	214.704.1865	jlao@opentable.com
Spectrum	Telecommunications/ Internet	Brian Dobucki	682.710.2427	brian.dobucki@charter.com
SpotOn	POS & Merchant Services	Lauren Morgan		laurenr@spoton.com
Sysco	Food Distribution	Ryan Layne	214.707.2076	ryan.layne@sysco.com
TriMark USA	Food Service Equipment/Supplies		888.662.6935	info@trimarkusa.com
Liquid Environmental Solutions	Grease Trap/ Recycling	Michelle Besterfeldt	214.524.6045	michelle.besterfeldt@liquidenviro.com
RobotLab	Robotics	Cedric Vaudel	949.505.4008	cvaudel@robotlab.com
JGX Group	Printing Services	Scott Watson	214-597-2557	scott@jgxgroup.com
Royal Cup Coffee	Coffee	Ted Ratto		ted.ratto@royalcupcoffee.com
ECOLAB	Pest Elimination	Eric Breznicky		Eric.Breznicky@ecolab.com
Royal Cup Coffee	Wholesale Coffee	Ashley Peeples		ashley.peeples@royalcupcoffee.com
Triple Seat	Event Management	Kate Kennedy		katek@tripleseat.com
Contreras Building Group	General Contractor	Crystal Contreras	281.223.6990	crystal@contrerasbuildinggroup.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com

Dallas

Partner	Category	Primary Contact	Phone	Email
Heartland	HR / Payroll	Emily Ratcliff		emily.ratcliff@e-hps.com

Chicago

Partner	Category	Primary Contact	Phone	Email
Astound	Telecomm/Internet	Christina Morris	312.270.5408	christina.morris@astound.com
DoorDash	Food Delivery Service	Jared Dorfman	855.431.0459	jared.dorman@doordash.com
SpotOn	POS & Merchant Services	Anna Dawson		annad@spoton.com
Stuever & Sons	Draft Beer Installation & Maintenance	Kat Davis	336.312.1786	Kat@aheadforprofits.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
ALO Property Group	Commercial Real Estate	Gary Perel		gary@alopg.com
Incentivio	Rewards	Sam Kusnitz		sam@incentivio.com
WineBow	Wine & Spirits Beverage Distribution	Dustin Ryan		dustin.ryan@winebow.com
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyes.com
IGS Construction	General Contractor	Iraim Salgado	847-770-6463 Ext:303	iraim@igscs.org
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Jonathan Lamar		jonathan.lamar@e-hps.com
Ecolab	Pest Elimination	Mike Troupe		mike.troupe@ecolab.com
Nsee Photo	Food Photography	Neal Corman		ncorman@nseephoto.com

Chicago

Partner	Category	Primary Contact	Phone	Email
BentoBox	Website Design	Samantha Taube		samanthataube@getbento.com

Denver

Partner	Category	Primary Contact	Phone	Email
BakerTilly	Accounting	Brian Campbell	480.839.4900 ext. 270	Brian.Campbell@bakertilly.com
DoorDash	Food Delivery Service	Alec Brown	855.431.0459	alec.brown@doordash.com
Green CO2 Systems	Beverage & Beer Carbonation	Brett Schutte		bschutte@greenco2systems.com
Prudential Overall Supplies	Uniforms/Linens	Jerry Martin	949.250.4855 ext. 275	jerrym@prudentialuniforms.com
SpotOn	POS & Merchant Services	Anna Dawson		annad@spoton.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
CRS Insurance	Insurance	Lori Ashley	303.548.4499	lashley@crsdenver.com
Tagrisk Insurance Services	Insurance	Larry Anaya	714.553.9171	lanaya@tagrisk.com
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyes.com
Triple Seat	Event Management	Kate Kennedy		katek@tripleseat.com
Easy Ice	Ice Machine Rental / Repair	Ryan Kelly		rkelly@easyice.com
Offline Media Inc.	Advertising	Hannah Sobhan		hannah@letsgetoffline.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Homebase	Workforce Management	Darah Lee		darah@joinhomebase.com

Jacksonville

Partner	Category	Primary Contact	Phone	Email
ADT	Security Services	Carl "Chip" Robinson	904.755.5275	carlrobinson@adt.com
Champion Payments	Merchant Services & POS	Ryan Cabrera	813.451.4218	ryan@championpayments.com
Complete Signs	Signage	Justin Holland	334.797.1201	justin@completesigns.net
DoorDash	Food Delivery Service	Merchant Support	855.431.0459	
TriMark USA	Food Service Equipment/Supplies		888.662.6935	info@trimarkusa.com
A Head for Profits	Draft Beer Installation & Maintenance	Kat Davis	336.312.1786	Kat@aheadforprofits.com
Ecolab	Pest Elimination	John Langlois	931.510.1589	john.langlois@ecolab.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyeyes.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Chris Bazemore		christopher.bazemore@e-hps.com
Vestis	Uniforms & Linens	Shane Davidson		davidson-shane@aramark.com

Las Vegas

Partner	Category	Primary Contact	Phone	Email
Backoffice Ninjas	Accounting	Cynthia Adams	702.344.7878	cynthia@backofficeninjas.com
Cushman Wakefield Commercial Real Estate	Restaurant/Retail Commercial Real Estate	Dan Hubbard	702.688.6934	Dan.Hubbard@cushwake.com
DoorDash	Food Delivery Service	Leanne Monahan	855.431.0459	leanne.monahan@doordash.com

Las Vegas

Partner	Category	Primary Contact	Phone	Email
Green CO2 Systems	Beverage & Beer Carbonation	Brett Schutte		bschutte@greenco2systems.com
Prudential Overall Supplies	Uniforms/Linens	Jerry Martin	949.250.4855 ext. 275	jerrym@prudentialuniforms.com
SpotOn	POS & Merchant Services	Lauren Morgan		laurenr@spoton.com
Tagrisk Insurance Services	Insurance	Larry Anaya	714.553.9171	lanaya@tagrisk.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyeyes.com
Boulder City Beverage	Draft Beer Equipment & Service	Scott Behnke	702 -267-8844	scott@bcbev.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Jenny Ryppa		jenny.ryppa-rodriquez@e-hps.com

Memphis

Partner	Category	Primary Contact	Phone	Email
DoorDash	Food Delivery Service	Sean Calhoun Jr.	855.431.0459	sean.calhoun@doordash.com
US Foods	Food Distribution	Nathan Amick	470.505.9955	nathan.amick@usfoods.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
TriMark USA	Food Service Equipment/ Supplies		888.662.6935	info@trimarkusa.com
TPx	Managed IT	Walt Burnside	615.484.7126	walton.burnside@tpx.com
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyeyes.com

Memphis

Partner	Category	Primary Contact	Phone	Email
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Charlie Payne		charlie.payne@e-hps.com
Clover	POS & Merchant Services	Samantha Taube		samanthataube@getbento.com

Los Angeles

Partner	Category	Primary Contact	Phone	Email
DoorDash	Food Delivery Service	Christopher Lawson	855.431.0459	christopher.lawson@doordash.com
Glacier Design Systems	Draft Beer Install & Maintenance	Kat Davis	336.312.1786	Kat@glacier-design.com
GSA Pension	Retirement Pension Savings	Mark Swedelson	818.501.2900 ext. 214	mds@gsapension.com
Prudential Overall Supplies	Uniforms/Linens	Jerry Martin	949.250.4855 ext. 275	jerrym@prudentialuniforms.com
Mahoney Environmental Inc	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyeyes.com
Slique Media	Marketing	Thomas Pham	408.781.2466	thomas@sliquemedia.com
SpotOn	POS & Merchant Services	Lauren Morgan		laurenr@spoton.com
Soundtrack Your Brand	Music Licensing	Lisa Farris	310.500.6476	lisa.farris@soundtrackyourbrand.com
Tagrisk Insurance Services	Insurance	Larry Anaya	714.553.9171	lanaya@tagrisk.com
NuCO2	Beverage & Beer Carbonation	Antonio Myers	8181.201.5297	antonio.myers@nuco2.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
USA Digital	Satellite TV	Tom Kierstyn	480-772-1540	tom@usadigital.tv

Los Angeles

Partner	Category	Primary Contact	Phone	Email
RobotLab	Robotics	Cedric Vaudel	949.505.4008	cvaudel@robotlab.com
Incentivio	Rewards	Sam Kusnitz		sam@incentivio.com
Triple Seat	Event Management	Kate Kennedy		katek@tripleseat.com
Sound Decision	A/V	Scott Rousso		scott@sounddecisionav.com
Fixe	Accounting	Bart McPhail		bart@getmyfixe.com
Jenny Flack Murals	Murals & Business Art	Jenny Flack		jenny@jennyflack.com
Easy Ice	Ice Machine Rental / Repair	Ryan Kelly		rkelly@easyice.com
Gas South	Natural Gas	Topher Jensen	352-219-6016	topher.jensen@gassouth.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Steve Tawill		steven.tawill@e-hps.com
TriMark USA	Food Equipment Service / Supplies	Chris Orloff		Chris.orloff@trimarkusa.com

Miami

Partner	Category	Primary Contact	Phone	Email
ADT	Security Services	Veronika Burshenka	305.915.0670	vbushenka@adt.com
A Head for Profits	Draft Beer Installation & Maintenance	Kat Davis	336.312.1786	Kat@aheadforprofits.com
Broward Nelson	Beverage Carbonation	Brandon Spencer	954.675.3476	bspencer@browardnelson.com
DoorDash	Food Delivery Service	Alex Ojeda	855.431.0459	Alex.ojeda@doordash.com

Partner	Category	Primary Contact	Phone	Email
Eazy Grease	Grease Trap Recycling	Russell Kamalov	786.536.2411	russell@eazygrease.com
Purple Frog Graphics	Printing	Albert Pimentel	888.240.5293	ap@purplefroggraphics.com
SwipeBy	Online Ordering Platform	Javier Kitaigorodsky	786.310.9002	hello@swipe.by
Soundtrack Your Brand	Music Licensing	Lisa Farris	310.500.6476	lisa.farris@soundtrackyourbrand.com
TriMark	Food Service Equipment/Supplies	Vince Moralle	352.408.5446	vincent.moralle@trimarkusa.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Ripco Real Estate	Commercial Real Estate	Tony Pavli	813-320-0049	tpavli@ripcofl.com
RobotLab	Robotics	Cedric Vaudel	949.505.4008	cvaudel@robotlab.com
Aramark	Uniforms & Linens	Caleb Hinton	407-619-9361	hinton-caleb@aramark.com
Button Up Media	Marketing	Juan Hernandez	786-740-9499	juan.h@buttonupmedia.com
Tabit	Merchant Services / POS	Yuval Segev		yuval.segev@tabit.cloud
ORIGIN Construction	General Contracting	James "Gino" Ginopoulos		jginopoulos@origingc.com
Wander PR	Public Relations	Adriana Sol		adriana@wanderpr.com
Eye-In Media	Digital Menu	Nathalie Singer		nathalie.azoulay@eyeinmedia.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Chris Bazemore		christopher.bazemore@e-hps.com
Art Sign	Signage	Tina Mastandrea	305-812-2803	tina@artsignfl.com

Seattle

Partner	Category	Primary Contact	Phone	Email
DoorDash	Food Delivery Service	Jeff Huyen	855.431.0459	jeff.huyen@doordash.com
SpotOn	POS & Merchant Services	Lauren Morgan		laurenr@spoton.com
Mahoney Environmental Inc	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyes.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Dancing Goats	Coffee	Joshua Russert	360-338-8093	joshua.russert@dancinggoats.com
ReturningPoint Mobile	Marketing	Andre Cunningham	425-766-4286	andre@returningpoint.net
ECOLAB	Pest Elimination	Doug Dennett	218-779-8897	douglass.dennett@ecolab.com
Returning Point	Marketing	Andre Cunningham		andre@returningpoint.net
Passport Unlimited	Loyalty Program	Lori Strankowski		loris@passportunlimited.com
National Sign Corporation	Signage	Tim Zamberlin		timz@nationalsigncorp.com
Triple Seat	Event Management	Kate Kennedy		katek@tripleseat.com
Green Air Supply	Beverage & Beer Carbonation	Tom Hoare		tom@greenairsupply.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Erik Rapkin		erik.rapkin@e-hps.com

Nashville

Partner	Category	Primary Contact	Phone	Email
ADT	Security Services	Richard Smith	423.308.9330	richardsmith@adt.com
A Head for Profits	Draft Beer Installation & Maintenance	Kat Davis	336.312.1786	Kat@aheadforprofits.com

Partner	Category	Primary Contact	Phone	Email
Comcast	Telecom/Internet/IT	Thomas Garrett	615.589.1440	thomas_garrett@cable.comcast.com
DoorDash	Food Delivery Service	Sean Calhoun Jr.	855.431.0459	sean.calhoun@doordash.com
Ecolab	Pest Elimination	Ryan Hutton	317.518.3956	ryan.hutton@ecolab.com
Liquid Recovery Solutions	Grease Trap Recycling	Artem Kamalov	424.529.3641	artem@liquidrecover.com
REED Public Relations	Public Relations	Macey Cleary Binner	615.645.4326	macey@reedpublicrelations.com
TriMark USA	Food Service Equipment/Supplies		888.662.6935	info@trimarkusa.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Offline Media Inc.	Advertising	Hannah Sobhan		hannah@letsgetoffline.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Incentivio	Rewards	Sam Kusinitz		sam@incentivio.com
City Lifestyles	Advertising	Athena West		athena.west@citylifestyle.com
SpotOn	POS & Merchant Services	Lauren Morgan		lauren@spoton.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Trinity Constructors, Inc.	General Contractor	Justin Blackburn		justin@trinityconstructors.com
Heartland	HR / Payroll	Charlie Payne		charles.payne@e-hps.com
US Foods	Food Distribution	Todd Wright		todd.wright@usfoods.com

Partner	Category	Primary Contact	Phone	Email
ADT	Security Services	Tiffany Letendre	727.642.8271	tclaudio@adt.com
DoorDash	Food Delivery Service	Merchant Support	855.431.0459	
Liquid Environmental Solutions	Grease Trap Recycling	Austin Israel	407.405.2385	austin.israel@liquidenviro.com
Spectrum	Telecom/Internet	Patrick Callahan	863.521.3807	pjcallahan82@gmail.com
TriMark USA	Food Service Equipment/Supplies		888.662.6935	info@trimarkusa.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Offline Media Inc.	Advertising	Hannah Sobhan		hannah@letsgetoffline.com
Ripco Real Estate	Commercial Real Estate	Tony Pavli	813-320-0049	tpavli@ripcofl.com
Paychex	Payroll	James Benzing		jbenzing@paychex.com
Spicola Construction	General Contracting	Keefer Spicola	813-732-6285	keefer@spicolaconstruction.com
Incentivio	Rewards	Sam Kusnitz		sam@incentivio.com
Champion Payments	Merchant Services & POS	Ryan Cabrera	813.451.4218	ryan@championpayments.com
Gas South	Natural Gas	Topher Jensen	352-219-6015	topher.jensen@gassouth.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Kaldis Coffee	Wholesale Coffee	Julia Koffee		jkoffee@kaldiscoffee.com

Partner	Category	Primary Contact	Phone	Email
DoorDash	Food Delivery Service	Jeff Edwards	855.431.0459	jeffery.edwards@doordash.com
KI Legal	Law	Andreas Koutsoudakis		andreas@kilegal.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
SpotOn	POS & Merchant Services	Lauren Morgan		laurenr@spoton.com
Sign Expo	Signage	Offer Sharaby	213.925.8585 Ext. 106	offer@signexpo.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
JD&Co	Marketing	Dakyung Lee		dklee@jdnco.com
Ecolab	Pest Elimination	Michael Woodka	516.637.4731	michael.woodka@ecolab.com
RobotLab	Robotics	Cedric Vaudel	949.505.4008	cvaudel@robotlab.com
Charter Business	Telecom/Internet	Jorge DeJesus		jorge.dejesus@charter.com
Broward Nelson	Beverage Carbonation	Brandon Spencer	954.675.3476	bspencer@browardnelson.com
Triple Seat	Event Management	Kate Kennedy		katek@tripleseat.com
NYC Clean Air Group	Grease Trap/Recycling	John Almazar		gianpietroa@nyccag.com
Paylocity	HR / Payroll	Jen Crispino		jcrispino@paylocity.com
A+ Towels & Linen	Uniforms & Linen	Jhonathan Diaz	914-804-3195	jdiaz@aplustowels.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
BentoBox	Website Design	Samantha Taube		samanthataube@getbento.com

Philadelphia

Partner	Category	Primary Contact	Phone	Email
DoorDash	Food Delivery Service	Amy Binder	855.431.0459	amy.binder@doordash.com
SpotOn	POS & Merchant Services	Lauren Morgan		laurenr@spoton.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyes.com
Speedpro Imaging	Print Services	Paul Matuszak		pmatuszak@speedpro.com
Logic LC	IT Consulting	Tim Walsh	215-292-8232	twalsh@logiclc.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Rich Adams		richard.adams@e-hps.com
Gemini Linen & Uniform Rental	Uniforms & Linens	Gary Bogardus		gary@geminilinen.com

Orlando

Partner	Category	Primary Contact	Phone	Email
ADT	Security Services	Javier Godoy	321.246.5201	agodoy@adt.com
A Head for Profits	Draft Beer Installation & Maintenance	Kat Davis	336.312.1786	Kat@aheadforprofits.com
Broward Nelson	Beverage Carbonation	Brandon Spencer	954.675.3476	bspencer@browardnelson.com
DoorDash	Food Delivery Service	Alex Ojeda	855.431.0459	Alex.ojeda@doordash.com
Martin Recruiting Partners	Management Staffing/ Recruiting	Heath Campbell	918.638.5269	hcampbell@mrpnw.com
SpotOn	POS & Merchant Services	Lauren Morgan		laurenr@spoton.com
TriMark USA	Food Service Equipment/ Supplies		888.662.6935	info@trimarkusa.com

Orlando

Partner	Category	Primary Contact	Phone	Email
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
RobotLab	Robotics	Cedric Vaudel	949.505.4008	cvaudel@robotlab.com
Liquid Environmental Solutions	Grease Trap/ Recycling	Austin Israel	407.405.2385	austin.israel@liquidenviro.com
Royal Cup Coffee	Wholesale Coffee	Ashley Peeples		ashley.peeples@royalcupcoffee.com
Offline Media Inc.	Advertising	Hannah Sobhan		hannah@letsgetoffline.com
Gas South	Natural Gas	Topher Jensen	352-219-6014	topher.jensen@gassouth.com
Spectrum Business	Internet & Telecommunications	Rafael Ogura	407-618-6153	rafael.ogura@charter.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Chris Bazemore		christopher.bazemore@e-hps.com

Detroit

Partner	Category	Primary Contact	Phone	Email
DoorDash	Food Delivery Service	Eric Quandt	855.431.0459	eric.quandt@doordash.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Allied Insurance Group	Insurance	Chris Beardslee	248-243-5831	cbeardsless@alliedinsmgr.com
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyes.com
Easy On Hold	Music Licensing	Keegan Brown		keegan.brown@easyonhold.com
Triple Seat	Event Management	Kate Kennedy		katek@tripleseat.com

Detroit

Partner	Category	Primary Contact	Phone	Email
Signarama	Signage	Frias Zeidan		frias@signarama-annarbor.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Philip Garbacz		philip.garbacz@e-hps.com
Clover	POS & Merchant Services	Samantha Taube		samanthataube@getbento.com

Phoenix

Partner	Category	Primary Contact	Phone	Email
BakerTilly	Accounting	Brian Campbell	480.839.4900 ext. 270	Brian.Campbell@bakertilly.com
Cox	Telecommunications/ Internet		623-328-6702	colleen.salk@cox.com
DoorDash	Food Delivery Service	Calvin Habern	855.431.0459	calvin.habern@doordash.com
Our Town	Advertising	David Cox	310.701.1004	coxd@ourtown.net
Prudential Overall Supplies	Uniforms/Linens	Jerry Martin	949.250.4855 ext. 275	jerrym@prudentialuniforms.com
SpotOn	POS & Merchant Services	Lauren Morgan		lauren@spoton.com
Tagrisk Insurance Services	Insurance	Larry Anaya	714.553.9171	lanaya@tagrisk.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
USA Digital	Satellite TV	Tom Kierstyn	480-772-1540	tom@usadigital.tv
Liquid Environmental Solutions	Grease Trap/ Recycling	Michelle Besterfeldt	214.524.6045	michelle.besterfeldt@liquidenviro.com
Easy On Hold	Music Licensing	Keegan Brown		keegan.brown@easyonhold.com

Partner	Category	Primary Contact	Phone	Email
Affordable Quality Hood Cleaning	Hood Cleaning & Service	Jay Casas		Affordablequalityhoodcleaning@gmail.com
Incentivio	Rewards	Sam Kusinitz		sam@incentivio.com
Easy Ice	Ice Machine Rental / Repair	Ryan Kelly		rkelly@easyice.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Rowland Harris		rowland.harris@e-hps.com

San Antonio

Partner	Category	Primary Contact	Phone	Email
DoorDash	Food Delivery Service	Merchant Support	855.431.0459	
Prudential Overall Supplies	Uniforms/Linens	Jerry Martin	949.250.4855 ext. 275	jerrym@prudentialuniforms.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyeyes.com
Contreras Building Group	General Contractor	Crystal Contreras	281.223.6990	crystal@contrerasbuildinggroup.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Emily Ratcliff		emily.ratcliff@e-hps.com

Partner	Category	Primary Contact	Phone	Email
Carbonic Services	Beverage & Beer Carbonation	Al Shull	408.355.0909	al.shull@carbonicservice.com
Comcast	Telecommunications/ Internet	Jeffrey Trasmonte	415.317.5368	jeffrey_trasmonte@comcast.com
DoorDash	Food Delivery Service	Tatiana Azmanova	855.431.0459	Tatiana@doordash.com
Prudential Overall Supplies	Uniforms/Linens	Jerry Martin	949.250.4855 ext. 275	jerrym@prudentialuniforms.com
Mahoney Environmental Inc	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyes.com
SpotOn	POS & Merchant Services	Lauren Morgan		laurenr@spoton.com
Tagrisk Insurance Services	Insurance	Larry Anaya	714.553.9171	lanaya@tagrisk.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Slique Media	Marketing	Thomas Pham	408.781.2466	thomas@sliquemedia.com
Passport Unlimited	Loyalty Program	Lori Strankowski		loris@passportunlimited.com
Triple Seat	Event Management	Kate Kennedy		katek@tripleseat.com
Maven Properties	Commercial Real Estate	Santino DeRose	415-336-0151	sd@mavenproperties.com
R3 Builders	General Contracting	Mike Perryman	925-727-2296	mperryman@r3builders.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Pete Daley		pete.daley@e-hps.com
US Foods	Food Distribution	Kelly Ishak		kelly.ishak@usfoods.com

Partner	Category	Primary Contact	Phone	Email
Cox	Telecommunications/ Internet		623-328-6702	colleen.salk@cox.com
DoorDash	Food Delivery Service	Brittany Arnold	855.431.0459	brittany.arnold@doordash.com
Integrated Builders Group, Inc.	General Contractor	Mark Waddell		mwaddell@integratedbg.com
Our Town	Advertising	David Cox	310.701.1004	coxd@ourtown.net
Prudential Overall Supplies	Uniforms/Linens	Jerry Martin	949.250.4855 ext. 275	jerrym@prudentialuniforms.com
SpotOn	POS & Merchant Services	Lauren Morgan		laurenr@spoton.com
Tagrisk Insurance Services	Insurance	Larry Anaya	714.553.9171	lanaya@tagrisk.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Slique Media	Marketing	Thomas Pham	408.781.2466	thomas@sliquemedia.com
Passport Unlimited	Loyalty Program	Lori Strankowski		loris@passportunlimited.com
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyes.com
Triple Seat	Event Management	Kate Kennedy		katek@tripleseat.com
Fixe	Accounting	Bart McPhail		bart@getmyfixe.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Steve Evans		steve.evans@e-hps.com

Portland

Partner	Category	Primary Contact	Phone	Email
Comcast	Telecommunications/ Internet/IT	Brittany Greatwood	253.345.9023	brittany_greatwood@comcast.com
DoorDash	Food Delivery Service	Phillip Skillern	855.431.0459	phillip.skillern@doordash.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Mahoney Environmental Inc	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyes.com
SpotOn	POS & Merchant Services	Lauren Morgan		laurenr@spoton.com
Prudential Overall Supplies	Uniforms/Linens	Jerry Martin	949.250.4855 ext. 275	jerrym@prudentialuniforms.com
Triple Seat	Event Management	Kate Kennedy		katek@tripleseat.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Erik Rapkin		erik.rapkin@e-hps.com

Orange County

Partner	Category	Primary Contact	Phone	Email
Cox	Telecommunications/ Internet		623-328-6702	colleen.salk@cox.com
DoorDash	Food Delivery Service	Hector Acedo	855.431.0459	hector.acedo@doordash.com
Glacier Design Systems	Draft Beer Installation & Maintenance	Kat Davis	336.312.1786	Kat@glacier-design.com
Integrated Builders Group, Inc.	General Contractor	Mark Waddell		mwaddell@integratedbg.com
Prudential Overall Supplies	Uniforms/Linens	Jerry Martin	949.250.4855 ext. 275	jerrym@prudentialuniforms.com
Mahoney Environmental Inc	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyes.com

Orange County

Partner	Category	Primary Contact	Phone	Email
Tagrisk Insurance Services	Insurance	Larry Anaya	714.553.9171	lanaya@tagrisk.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Slique Media	Marketing	Thomas Pham	408.781.2466	thomas@sliquemedia.com
BakerTilly	Accounting	Brian Campbell	480.839.4900 ext. 270	Brian.Campbell@bakertilly.com
Triple Seat	Event Management	Kate Kennedy		katek@tripleseat.com
Easy Ice	Ice Machine Rental / Repair	Ryan Kelly		rkelly@easyice.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Steve Evans		steve.evans@e-hps.com

Boston

Partner	Category	Primary Contact	Phone	Email
SpotOn	POS & Merchant Services	Lauren Morgan		laurenr@spoton.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
DoorDash	Food Delivery Service	Merchant Support	855.431.0459	
TPx	Managed IT	Walt Burnside	615.484.7126	walton.burnside@tpx.com
Ecolab	Pest Elinimation	Mark Bergeron	(518) 810-8767	mark.bergeron@ecolab.com
Prudential Overall Supplies	Uniforms/Linens	Jerry Martin	949.250.4855 ext. 275	jerrym@prudentialuniforms.com
Triple Seat	Event Management	Kate Kennedy		katek@tripleseat.com

Boston

Partner	Category	Primary Contact	Phone	Email
The Sign Center	Signage	Jay Kahn		jay.kahn@thesigncenter.com
Mark Manne Photography	photography	Mark Manne		mark@markmannephoto.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Brian Murray		brian.murray@e-hps.com
Patrice & Associates	Staff Recruiting	Alexandra Pomponio		apomponio@patriceandassociates.com
Patrice & Associates	Staff Recruiting	Greg Ehlers		gehlers@patriceandassociates.com

Charleston

Partner	Category	Primary Contact	Phone	Email
A Head for Profits	Draft Beer Installation & Maintenance	Kat Davis	336.312.1786	Kat@aheadforprofits.com
DoorDash	Food Delivery Service	Merchant Support	855.431.0459	
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Ecolab	Pest Elimination	Andrew Liedberg	770.773.0040	andrew.liedberg@ecolab.com
Tabit	Merchant Services / POS	Yuval Segev		yuval.segev@tabit.cloud
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyes.com
7th Peak Marketing	Marketing	Kelly Pasour	704-803-5946	kelly@7thpeakmarketing.com
National Restaurant Properties	Commercial Real Estate	Sherman Walters	(704) 957-6920	sherman@breadnbutterinc.com
Easy Ice	Ice Machine Rental / Repair	Ryan Kelly		rkelly@easyice.com

Charleston

Partner	Category	Primary Contact	Phone	Email
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Kathleen Zicari		kathleen.zicari@e-hps.com

Charlotte

Partner	Category	Primary Contact	Phone	Email
Complete Signs	Signage	Justin Holland	334-797-1201	justin@completesigns.net
DoorDash	Food Delivery Service	Merchant Support	855.431.0459	
Ecolab	Pest Elimination	Jonathan Bennet	336.380.1922	Jonathan.bennett@ecolab.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Offline Media Inc.	Advertising	Hannah Sobhan		hannah@letsgetoffline.com
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyes.com
7th Peak Marketing	Marketing	Kelly Pasour	704-803-5946	kelly@7thpeakmarketing.com
SpotOn	POS & Merchant Services	Lauren Morgan		lauren@spoton.com
US Foods	Food Distribution	Doug Jefferson	804-513-8659	douglas.jefferson@usfoods.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Kathleen Zicari		kathleen.zicari@e-hps.com

Columbus

Partner	Category	Primary Contact	Phone	Email
DoorDash	Food Delivery Service	Merchant Support	855.431.0459	
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyeyes.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Triple Seat	Event Management	Kate Kennedy		katek@tripleseat.com
Offline Media Inc.	Advertising	Hannah Sobhan		hannah@letsgetoffline.com
Unifirst Corp	Uniforms & Linen	Michael Farnham		michael_farnham@unifirst.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Justin Scott		justin.scott@e-hps.com
IGS Construction	General Contractor	Iraim Salgado	847-770-6463 Ext:303	iraim@igscs.org

New Orleans

Partner	Category	Primary Contact	Phone	Email
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
DoorDash	Food Delivery Service	Merchant Support	855.431.0459	
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyeyes.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Charlie Payne		charles.payne@e-hps.com
Clover	POS & Merchant Services	Samantha Taube		samanthataube@getbento.com

Washington DC

Partner	Category	Primary Contact	Phone	Email
DoorDash	Food Delivery Service	Merchant Support	855.431.0459	
Encompass Interactive	Audio/Visual	Charles Schuster	678.576.5611	charles@encompassinteract.com
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
A Head for Profits	Draft Beer Installation & Maintenance	Kat Davis	336.312.1786	Kat@aheadforprofits.com
SpotOn	POS & Merchant Services	Lauren Morgan		laurenr@spoton.com
TPx	Managed IT	Walt Burnside	615.484.7126	walton.burnside@tpx.com
ADT	Security Services	Fela Reynolds		felareynolds@adt.com
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyes.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Evan Perdikouris		evan.perdikouris@e-hps.com

Sacramento

Partner	Category	Primary Contact	Phone	Email
OpenTable	Reservations	Judy Quintana		jquintana@opentable.com
Mahoney Environmental Inc -	Grease Trap/ Recycling	Hilary Primack	779.205.9431	hprimack@mahoneyes.com
Slique Media	Marketing	Thomas Pham	408.781.2466	thomas@sliquemedia.com
Prudential Overall Supply	Uniforms/Linens	Jerry Martin	949.250.4855	jerrym@prudentialuniforms.com
Near U CO2	Beverage & Beer Carbonation	Ken Nacey		Uniforms/Linens

Partner	Category	Primary Contact	Phone	Email
Tagrisk Insurance Services	Insurance	Larry Anaya	714.553.9171	lanaya@tagrisk.com
Triple Seat	Event Management	Kate Kennedy		katek@tripleseat.com
Our Town America	Direct Mail	Brittany Johnson		bjohnson@ourtownamerica.com
Heartland	HR / Payroll	Freddy Santos		freddy.santos@e-hps.com

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MEDIA GROUP



MEDIA GROUP

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